

SPECTOR CLASSROOM

ROOM 608

Purpose of room

The Spector Room is available for use by Library faculty, staff, and sponsored guests for academic class and training purposes. The Spector Room is not to be used for recreational or social purposes.

Location

The Spector Room is located on the south side (University Avenue) perimeter of the sixth floor of Bird Library (see the [Bird Library 6th Floor Map](#)).

Priority for use of Room

1. Library-provided instruction sessions
2. Library-sponsored meetings and events
3. Sponsored instruction

Individuals with a lower priority must relinquish the room to those with a higher-priority.

Hours available for reservation

Spector Room is available during the hours the sixth floor is open and staffed (see [Library Hours](#)). Functions requiring media equipment must allow a 30-minute set-up time after this floor opens. All functions must be concluded at least 30 minutes prior to this floor closing.

Room capacity

The standard furniture layout seats 30. Room capacity may not exceed 30 people.

Technology available

Wireless, Ethernet, telephone jack. Additional equipment is available upon request. All equipment is set up for self-service. The host of the function is responsible for setup, operation, and shutdown of the equipment. Libraries staff should arrange for training prior to room use. Departmental Technology Associates provide room training for employees in their respective departments.

Food and Drink allowed?

No.

General Room Policies

[General Room Policy \[PDF\]](#)

[Reserve a Room](#)

To cancel a room reservation contact Library Administration at 443-2573.

Rev.: June 2015 DEK